

Performance Report

Warkworth & Districts RSA Incorporated
For the year ended 31 December 2024

Prepared by BDO Northland Ltd

Contents

- 3 Entity Information
- 4 Approval of Performance Report
- 5 Statement of Service Performance
- 6 Statement of Financial Performance
- 7 Statement of Financial Position
- 8 Statement of Cash Flows
- 9 Statement of Accounting Policies
- 12 Notes to the Performance Reports

Entity Information

Warkworth & Districts RSA Incorporated For the year ended 31 December 2024

'Who are we?', 'Why do we exist?'

Legal Name of Entity

Warkworth & Districts RSA Incorporated

Entity Type and Legal Basis

Returned Service Association and Club

Registration Number

Charity: CC59991

Society: 223694

Entity's Purpose or Mission

Pursuing the aims and objectives of the RNZRSA

Entity Structure

Governed by an Executive Committee consisting of a president, vice presidents (2), secretary/manager, treasurer and general committee members elected by members at the annual AGM. Paid staff for day to day running.

Main Sources of Entity's Cash and Resources

A mix of funding from member subscriptions, gaming proceeds, bar income, donations and fundraising.

Main Methods Used by Entity to Raise Funds

A mix of funding from member subscriptions, gaming proceeds, bar income, donations and fundraising.

Entity's Reliance on Volunteers and Donated Goods or Services

Executive committee members volunteer their time and expertise for the governance of the RSA, along with a volunteer welfare officer and drivers, and women's section.

Physical Address

28 Neville Street, Warkworth, New Zealand, 0910

Postal Address

28 Neville Street, Warkworth, New Zealand, 0910

Approval of Performance Report

Warkworth & Districts RSA Incorporated
For the year ended 31 December 2024

The Executive Committee is pleased to present the approved performance report of Warkworth & Districts RSA Incorporated for the year ended 31 December 2024.

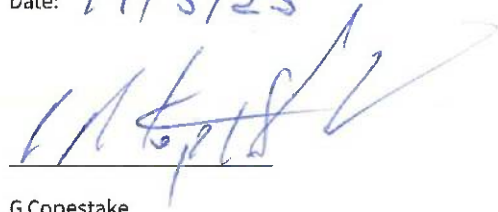
APPROVED



C Jackson

Joint Acting President

Date: 19/3/25



G Copestake

Joint Acting President

Date: 19/3/25.



C Keith

Secretary Manager

Date: 19/3/2025

Statement of Service Performance

Warkworth & Districts RSA Incorporated
For the year ended 31 December 2024

'What did we do?', 'When did we do it?'

Description of Entity's Outcomes

Our mission is to remember and care for all those impacted by service for New Zealand on military operations.

	2024	2023
Description and Quantification of the Entity's Outputs		
Number of Days Open	356	351
Number of Members	1,343	1,476
Number of Life Members	4	4
Number of Commemorative Ceremonies Hosted	2	2

Statement of Financial Performance

Warkworth & Districts RSA Incorporated
For the year ended 31 December 2024

'How was it funded?' and 'What did it cost?'

	NOTES	2024	2023
Revenue			
Donations, fundraising and other similar revenue	1	122,285	80,777
Fees, subscriptions and other revenue from members	1	62,974	48,745
Revenue from providing goods or services	1	795,079	686,475
Interest, dividends and other investment revenue	1	3,913	3,619
Other revenue	1	12,312	-
Total Revenue		996,564	819,617
Expenses			
Volunteer and employee related costs	2	286,967	253,477
Costs related to providing goods or service	2	653,740	572,019
Grants and donations made	2	1,410	1,873
Other expenses	2	61,264	60,328
Total Expenses		1,003,381	887,697
Surplus/(Deficit) for the Year		(6,818)	(68,080)
Total Comprehensive Revenue & Expense for the year		(6,818)	(68,080)

This statement is to be read in conjunction with the Statement of Accounting Policies and Notes to the Performance Report.

Statement of Financial Position

Warkworth & Districts RSA Incorporated As at 31 December 2024

'What the entity owns?' and 'What the entity owes?'

	NOTES	31 DEC 2024	31 DEC 2023
Assets			
Current Assets			
Bank accounts and cash	8	60,905	63,170
Debtors and prepayments	8	22,659	37,296
Inventory	8	13,069	18,925
Total Current Assets		96,633	119,391
Non-Current Assets			
Property, Plant and Equipment	10	4,081,604	4,070,384
Total Non-Current Assets		4,081,604	4,070,384
Total Assets		4,178,237	4,189,775
Liabilities			
Current Liabilities			
Bank overdraft	9	36,058	38,068
Creditors and accrued expenses	9	78,504	99,565
Deferred Revenue	9	5,153	1,917
Employee costs payable	9	44,102	28,987
Total Current Liabilities		163,817	168,537
Total Liabilities		163,817	168,537
Total Assets less Total Liabilities (Net Assets)		4,014,420	4,021,238
Accumulated Funds			
Accumulated surplus	11	775,154	781,972
Reserves	11	3,239,266	3,239,266
Total Accumulated Funds		4,014,420	4,021,238

This statement is to be read in conjunction with the Statement of Accounting Policies and Notes to the Performance Report.

Statement of Cash Flows

Warkworth & Districts RSA Incorporated For the year ended 31 December 2024

2024

2023

Statement of Cash Flows

Cash Flows from Operating Activities

Cash was received from

Donations, fundraising and other similar receipts	122,529	80,777
Fees, subscriptions and other receipts from members	65,966	30,639
Receipts from providing goods or services	810,501	686,475
Interest, dividends and other investment receipts	3,918	3,615
Total Cash was received from	1,002,914	801,506

Cash was applied to

Payments to suppliers and employees	(941,588)	(843,575)
Donations paid	(1,410)	(1,873)
Total Cash was applied to	(942,998)	(845,448)

Net Cash Flows generated from Operating Activities 59,916 (43,942)

Cash Flows from Investing and Financing Activities

Cash was received from

Proceeds from matured investment	-	-
Proceeds from the disposal of property, plant and equipment	-	-
Proceeds from a related company loan	-	-
Total Cash was received from	-	-

Cash was applied to

Payments to acquire property, plant and equipment	(60,171)	(34,791)
Payment of loan to a related company	-	-
Total Cash was applied to	(60,171)	(34,791)

Net Cash Flows used in Investing and Financing Activities (60,171) (34,791)

Net Increase/(Decrease) in Cash (255) (78,733)

Bank accounts and cash

Beginning of the year	(25,102)	(103,835)
End of the year (net of overdraft)	24,847	25,102
Net Increase/(Decrease) in cash for the year	(255)	(78,733)

This statement is to be read in conjunction with the Statement of Accounting Policies and Notes to the Performance Report.

Statement of Accounting Policies

Warkworth & Districts RSA Incorporated

For the year ended 31 December 2024

'How did we do our accounting?'

Basis of Preparation

The entity has elected to apply Public Benefit Entity Simple Format Reporting - Accrual (Not-For-Profit) (PBE SFR-A (NFP)) on the basis that it does not have public accountability and has total annual expenses equal to or less than \$5,000,000. All transactions in the Performance Report are reported using the accrual basis of accounting. The Performance Report is prepared under the assumption that the entity will continue to operate in the foreseeable future.

Presentation Currency

The Performance Report is presented in New Zealand dollars (NZ\$) and all values are rounded to the nearest NZ\$.

Changes in Accounting Policies

There have been no changes in accounting policies. Policies have been applied on a consistent basis with those of the previous reporting period.

Goods and Services Tax (GST)

The entity is registered for GST. All amounts are stated exclusive of GST except for accounts payable and accounts receivable which are stated inclusive of GST.

Income Tax

The entity was partially exempt from New Zealand income tax to 31 March 2022, having fully complied with all statutory conditions for these exemptions. Warkworth & Districts RSA Incorporated was liable for income tax on income derived from activities with non-members, with the exemption of \$1,000 under section DV8 of the Income Tax Act 2007 up to this date. From 1 April 2022, the entity became a registered charitable entity, and as such is exempt from Income Tax from that date.

Bank Accounts and Cash

Bank accounts and cash is composed of bank and cash balances, including short term deposits with original maturity of 90 days or less. Bank accounts and cash are measured at the amount held.

Property, Plant and Equipment

Property, plant and equipment except for land and buildings are stated at cost less accumulated depreciation. Land and buildings are recorded at valuation in accordance with the latest government valuation provided by the Auckland City Council.

Depreciation is charged using rates that reflect their estimated useful life as follows:

Land and work in progress are not depreciated

Buildings	2% - 21.6% DV
Furniture & Fittings	10% - 40% DV
Motor Vehicles	30% DV
Plant & Equipment	9% - 100% DV
Office Equipment	9% - 100% DV
Plant & Equipment - Gaming	20% - 48% DV

Depreciation methods, useful lives and residual values are reviewed at each reporting date and adjusted if appropriate.

Work in progress is recorded at cost and is not depreciated. Upon completion work in progress is reclassified to the appropriate asset category, and depreciated at the applicable rate.

Tier 2 PBE Standard Applied

The entity has applied PBE IPSAS 17 in respect to Property Plant and Equipment. It has taken into consideration the tier 3 allowance which enables government valuation to be applied as the basis of the valuation. This policy is applied in regard to the valuation of land and buildings only.

Investments

Investments are recorded when purchased and are recorded at cost. If it appears that the carrying amount of the investment will not be recovered, it shall be written down to the current market price. Any impairment expense is recorded in the Statement of Financial Performance.

Inventory

Inventory is recorded at the lower of cost or net realisable value on a first in first out basis.

Debtors

Debtors are initially measured at the amount owed. When it is likely that the amount owed, or some portion, will not be collected, an impairment adjustment is recorded and the loss is recognised as bad debt expense.

Creditors and Accrued Expenses

Creditors and Accrued Expenses are recorded when an invoice has been received. Where goods have been received by the or services performed for the entity but no invoice has yet been received, an estimate of the amount to be paid has been accrued.

Employee Costs Payable

Employee Costs Payable are recorded as employees have earned the entitlement or the entity has withheld amounts from wages and salaries already paid.

Donations, Fundraising and Other Similar Revenue

Donations, Fundraising and Other Similar Revenue is recorded on receipt provided there is no "use or return" conditions attached. Where "use or return" conditions are attached the revenue is initially recorded as a liability, with revenue recognised as the conditions are met.

Fees, Subscriptions and Other Revenue from Members

Fees, Subscriptions and Other Revenue from Members is recorded evenly over the period in which the items are provided to members.

Revenue from Providing Goods or Services

Revenue from Providing Goods or Services is recorded where the goods are sold or the services are performed.

Interest, Dividends and Other Investment Revenue

Interest, Dividends and Other Investment Revenue is recorded when earned.

Other Revenue

Other Revenue is recorded when receivable. In the case of a gain on sale of an asset, revenue is recorded when control of the asset transfers to the new owner.

Gaming

Gaming proceeds and interest are recorded when earned.

Gaming wages are recorded when staff provide services and become entitled to wages and leave.

Depreciation is recorded as stated in the Fixed Asset Policy above.

Distributions are recorded when approved and the recipient advised.

Other costs are recorded when incurred.

Employee Related Costs

Employee Related Costs are recorded when staff provide services and become entitled to wages, salaries and leave.

Notes to the Performance Reports

Warkworth & Districts RSA Incorporated For the year ended 31 December 2024

	2024	2023
1. Analysis of Revenue		
Donations, fundraising and other similar revenue		
Donations	35,457	12,129
Raffles	79,652	61,643
Sponsorship	1,070	-
Welfare Income (Note 4)	6,106	7,006
Total Donations, fundraising and other similar revenue	122,285	80,777
Fees, subscriptions and other revenue from members		
Subscriptions Received	62,974	48,745
Total Fees, subscriptions and other revenue from members	62,974	48,745
Revenue from providing goods or services		
Advertising Revenue	7,920	-
Bar Sales (Note 3)	417,206	412,825
Commission Received	7,483	4,827
Entertainment Income	11,290	8,278
Gaming Proceeds (Note 5)	317,310	227,039
Rent - Premises / Kitchen	11,483	13,693
Sports	22,388	17,364
Sundry Income	-	2,449
Total Revenue from providing goods or services	795,079	686,475
Interest, dividends and other investment revenue		
Interest Received	3,913	3,619
Total Interest, dividends and other investment revenue	3,913	3,619
Other revenue		
Gain on Sale of Property, Plant and Equipment	12,312	-
Total Other revenue	12,312	-

(i) Whilst these donations have been received for a specific purpose, there is no use or return conditions attached and therefore they have been recorded as revenue on receipt.

2024 2023

2. Analysis of Expenses**Volunteer and employee related costs**

Administration Wages	121,670	123,724
Bar & Door Wages & PAYE (Note 3)	165,297	129,753
Total Volunteer and employee related costs	286,967	253,477

Costs related to providing goods or services

ACC Levy	1,246	1,549
Accounting Fees	11,125	15,750
Administrative Costs	1,360	1,261
Advertising	2,600	7,206
Amenities - Members	12,608	12,043
Audit Fees	7,164	10,400
Bad Debts	6,356	-
Bank Fees	134	103
Bar Expenses (Note 3)	177,627	149,061
Bookkeeping Fees	44,672	25,129
Capitation and Levies	13,171	12,390
Cleaning & Rubbish	35,944	32,609
Club Upkeep	-	1,126
Computer Expenses & Support	10,830	12,260
Conference & Seminars	2,609	-
Entertainment	29,769	35,071
Gaming Expenses (Note 5)	121,638	101,255
General Licences & Permits	4,643	5,522
Hospitality Account	3,065	3,165
Insurance	18,062	19,330
Interest Paid	4,714	6,937
Merchant Fees	4,374	4,043
Office Expenses	5,528	4,639
Raffle Expenses	45,636	40,822
Rates	6,959	6,343
Repairs & Maintenance - non Bar	22,374	13,272
Security - Other	532	456
Sports Expenses	19,699	11,012
Staff Expenses	1,348	1,369
Subscriptions Paid	168	591
Sundry Expenses	1,378	630
Utilities	23,655	27,020
Welfare Expenses (Note 4)	12,752	9,655
Total Costs related to providing goods or services	653,740	572,019

	2024	2023
Grants and donations made		
Donations Given	1,410	1,873
Total Grants and donations made	1,410	1,873
Other expenses		
Depreciation	58,895	60,183
Loss on Retirement and Disposal of Property, Plant and Equipment	2,369	146
Total Other expenses	61,264	60,328

	2024	2023
3. Bar Trading Statement		
Income	417,206	412,825
Less Cost of Sales		
Bar Purchases	158,124	135,603
Gross Surplus for year	259,082	277,222
Direct Bar Costs		
Bar Petty Cash	-	86
Bar Sundry Expenses	8,113	3,621
Bar Laundry Expenses	1,294	849
Bar Gas	4,914	4,159
Beer Line Cleaning	1,061	1,374
Bar Repairs & Maintenance	4,084	3,370
Bar Cleaning	37	-
Bar & Door Wages & PAYE	165,297	129,753
Total Direct Bar Costs	184,800	143,211
Net Surplus for Year	74,282	134,011
	2024	2023

4. Welfare Account

Income		
Donations	6,106	7,006
Interest Received	2,784	2,263
Total Income	8,890	9,269
Direct Welfare Costs		
Sundry Expenses	4,566	1,045
Welfare Vehicle	8,186	8,609
Total Direct Welfare Costs	12,752	9,655
Net Surplus (Deficit) for Year	(3,863)	(385)

	2024	2023
5. Gaming Trading Statement		
Income		
Gain on Sale of Property, Plant and Equipment	12,312	-
Gaming Proceeds	317,310	227,039
Interest Received	881	465
Total Income	330,503	227,504
Direct Gaming Costs		
Audit Fee	1,786	2,600
EMS Costs	660	660
Gaming Bank Charges	120	120
Gaming Licence Fees	21,432	20,683
GM Duty	72,981	52,219
Insurance	1,752	2,148
Problem Gambling Levy	3,941	2,820
Security	509	503
Service & Repair	15,835	16,501
Utilities (inc. electricity)	2,621	3,002
Wages & Salaries Recovered	19,656	15,834
Total Direct Gaming Costs	141,294	117,089
Indirect Gaming Costs		
Depreciation - Gaming Machines	20,881	20,886
Loss on Retirement and Disposal	290	22
Total Indirect Gaming Costs	21,171	20,909
Net Gaming Proceeds (Note 7)	168,038	89,506
	2024	2023

6. Authorised Purpose Payments

Authorised Payments		
Accounting	4,450	6,300
Administrative Costs	1,360	883
Amenities - Members	11,344	6,023
Audit Fees	5,370	7,800
Bookkeeping Fees	17,868	10,052
Capital Asset Purchases	25,090	-
Capitation and Levies	13,171	12,390
Cleaning & Rubbish	14,707	-
Computer Expenses & Support	5,685	3,065
Conference & Seminars	2,609	-
Club Upkeep	-	901
Donations Paid	1,410	1,000
Insurance	9,350	6,443
Maintenance - Non Bar	18,209	8,843

Office Expenses	5,528	3,251
Rates	5,567	3,172
Utilities	18,339	13,510
Welfare Vehicle	8,186	6,027
Total Authorised Payments	168,244	89,660
	2024	2023

7. Net Proceeds of Gaming Funds

Undistributed Funds Brought Forward	524	678
Current year Gaming Proceeds	168,038	89,506
Net Gaming Proceeds Available for Distribution	168,562	90,184
Authorised Expenditure Applied to General Account	168,244	89,660
Undistributed Funds Brought Forward	318	524

The RSA is required to distribute 37.12% of gross proceeds to authorised purpose payments. In 2024 50.90% was distributed (2023: 39.41%).

	2024	2023
--	-------------	-------------

8. Analysis of Assets

Bank accounts and cash

Cash on Hand	25,032	23,720
ATM Bank Account	2,382	942
Gaming Bank Account	5,479	26,465
Holding Bank Account	14	5
Lift Appeal Bank Account	4,453	2,763
Project Bank Account	54	-
Sports Bank Account	1,205	986
Welfare Bank Account	16,270	2,761
Welfare Serious Saver Bank Account	6,016	5,528
Total Bank accounts and cash	60,905	63,170

Debtors and prepayments

Accounts Receivable	2,901	19,360
Interest Accrual	-	5
Prepayments	19,180	17,353
Sky Bond	578	578
Total Debtors and prepayments	22,659	37,296

Inventory

Alcoholic and non-alcoholic beverages	13,069	18,925
Total Inventory	13,069	18,925

	2024	2023
9. Analysis of Liabilities		
Bank Overdraft		
General Bank Account	36,058	38,068
Total Bank Overdraft	36,058	38,068
Creditors and accrued expenses		
Accounts Payable	75,927	86,838
ANZ Visa	1,153	342
Goods and services tax	1,423	12,384
Total Creditors and accrued expenses	78,504	99,565
Deferred Revenue		
Jokers Wild Jackpot	244	-
Membership to be Approved	240	-
Subscriptions in Advance	4,669	1,917
Total Deferred Revenue	5,153	1,917
Employee costs payable		
Accrual Holiday Pay	44,102	28,987
Total Employee costs payable	44,102	28,987
	2024	2023
10. Property, Plant and Equipment		
Land		
Opening Balance	3,075,000	3,075,000
Revaluation	-	-
Total Land	3,075,000	3,075,000
Buildings		
Opening Balance	910,924	939,238
Depreciation	(26,932)	(28,314)
Revaluation	-	-
Total Buildings	883,992	910,924
Motor Vehicles		
Opening Balance	806	1,151
Depreciation	(242)	(345)
Total Motor Vehicles	564	806
Furniture & Fittings		
Opening Balance	17,599	21,912
Additions	25,090	-
Write Off	(241)	-
Depreciation	(5,382)	(4,313)
Total Furniture & Fittings	37,066	17,599

	2024	2023
Office Equipment		
Opening Balance	443	529
Depreciation	(67)	(86)
Total Office Equipment	376	443
Plant and Equipment		
Opening Balance	31,249	29,815
Additions	-	7,796
Write Off	(1,838)	(123)
Depreciation	(5,392)	(6,239)
Total Plant and Equipment	24,019	31,249
Plant & Equipment - Gaming		
Opening Balance	34,363	28,277
Additions	47,577	26,995
Disposals	(183)	-
Write Off	(290)	(23)
Depreciation	(20,881)	(20,886)
Total Plant & Equipment - Gaming	60,586	34,363
Total Property, Plant and Equipment	4,081,604	4,070,384
	2024	2023

Assets Used as Security for Liabilities

First Charge Registered Mortgage over Property at Cnr Mill Lane & Neville Street, Warkworth - Overdraft Facility	40,000	40,000
--	--------	--------

11. Accumulated Funds

	Accummulated Surplus	Revaluation Reserves	Total
Balances as at 1 January 2023	850,052	3,239,266	4,089,318
Movement during the year	<u>(68,080)</u>	<u>-</u>	<u>(68,080)</u>
Balances as at 31 December 2023	781,972	3,239,266	4,021,238
Movement during the year	<u>(6,818)</u>	<u>-</u>	<u>(6,818)</u>
Balances as at 31 December 2024	<u>775,154</u>	<u>3,239,266</u>	<u>4,014,420</u>

The Asset Revaluation Reserve relates to land and buildings. Land and Buildings are revalued in accordance with the latest government valuation from the Auckland City Council. The most recent valuation date was 1 June 2021. There has been a delay in the Council issuing its latest valuations. As a result the land and buildings are next expected to be revalued for financial reporting purposes in 2025.

12. Commitments

There are no commitments as at 31 December 2024 (Last year: \$Nil.)

13. Contingent Liabilities and Guarantees

There are no contingent liabilities or guarantees as at 31 December 2024 (Last year: \$Nil).

	2024	2023
14. Related Parties		
Transactions		
Wages (Partner of Treasurer)	-	59,731
Wages (Partner of Vice President)	-	18,133
Payment Owing from Warkworth & Districts RSA Incorporated Poppy Trust (related company)	-	36

The Treasurer resigned from the position of Treasurer on 19 September 2023. The wages noted above that were paid to the partner of the Treasurer for the 2023 financial year are up until the date of his resignation.

15. Goods or Services Provided to the Entity in Kind

The entity receives the benefits of people's time and services, carried out free of charge. This donation cannot be readily quantified and therefore is not recorded in the performance report.

16. Events After the Balance Date

There are no events subsequent to the balance date.

17. Going Concern

The Society recorded a loss of \$6,818 for the year ended 31 December 2024 and is in a negative working capital position of \$67,184 (2023; \$49,146) however equity remains positive as at balance date.

The Committee has been monitoring the capital position very closely and in April 2024 identified a number of initiatives to reverse the trading loss. These initiatives have started to impact and resulted in a reduction of the trading loss from circa \$68,000 for the 2023 year to \$6,818 for the 2024 year.

The Committee is in the final stages of negotiating a long term lease for a portion of the premises which will result in an annual revenue of approximately \$45,000.

During the 2024 year there were write offs of unpaid membership subscriptions and a one off write off of historic kitchen expenses both of which totalled around \$30,000. The Committee does not anticipate a recurrence of these write offs.

As a result of these factors, coupled with a full years impact of the other initiatives, the Executive Committee consider it appropriate to prepare the performance report on a going basis.